

**Minutes of the Meeting of Stainforth Parish Council held in Stainforth Village Hall on Tuesday, 11 December 2018 at 7.00pm.** The public and the press were invited and parishioner participation was at 7.00pm.

*Present:* Cllrs Blackburn (Chairman), Otway and Warren. Also the Clerk and Mr Robert Ashford, Area Ranger, YDNPA together with six parishioners.

During parishioner participation, there was comment on problems experienced as a result of the work undertaken on Dog Hill to regulate traffic either side of the bridge. Posts had been placed on the B6479 side and a parishioner advised that she had not been able to get through. The Chairman explained the situation which the Council had faced and its efforts to resolve the matter. To date, these had not been wholly successful, the other set of posts still awaiting installation on the Little Stainforth side. The Council would request the parties concerned to complete the work.

Concern was then expressed regarding the planning application in respect of the hot tub at a local property used as a holiday let. The chimney can be seen from the road, emits smoke and fumes to the annoyance of residents and the tub drains into a soak away. The property attracts irregular parking from time to time and makes for an antisocial element in the vicinity. See item 8a.

1 **Apologies** – Cllrs Sharp & Millen

2 **Code of Conduct - Localism Act 2011**

- a) To record any Councillor's Disclosable Pecuniary Interest (DPI) and other Interests in relation to items on this agenda - *none*
- b) To consider any changes in members' register of interests - *none*
- c) To consider any dispensations - *none*

3 **To approve the Minutes of the Meeting of the Parish Council held on Tuesday, 13 November 2018**  
**Resolved: That the Minutes be approved as a true and correct record and signed by the Chairman.**

4 **Matters Arising** (information only)

- i) Signage on B6479 between Stainforth & Horton-in-Ribblesdale – reported to the authorities as required.
- ii) Parish notice board at Little Stainforth – reported for repair.

5 **Policing**

- i) To receive the monthly report:  
One incident on 28.11.18 - Highway disruption by 3 horses loose on B6479, just outside Stainforth.

6 **To receive a visit from Mr Robert Ashford, Area Ranger, Malham, Ribblesdale & Lancashire, YDNPA**  
The Chairman, Cllr Blackburn, welcomed Mr Ashford who briefly described his work in the area. Based at Malham NPC, he said he was available to help and advise if requested.

7 **Finance**

- i) To authorise payment of accounts as per schedule, including the Clerk's remuneration for December, 2018  
**Resolved: That payment of the accounts be approved as per the schedule, including the Clerk's pay for December, 2018.**

- ii) Donations - to approve payment of donations made by the Council and to review future payments including the Open Spaces Society's 'Threat of deregistration' appeal.

**Resolved: That donations be approved for payment as follows:**

**Settle Area Swimming Pool - £300**

**Craven & Harrogate CAB - £75**

**The Royal British Legion Poppy Appeal 2018 - £50**

**Also, that payment of these donations would be reviewed on an annual basis henceforth, no donation being made to the Open Spaces Society's deregistration appeal.**

- iii) Allotments – to review the annual rents charged by the Council

**Resolved: That the rents remain the same for a further three years.**

- iv) Annual Precept – to compute the amount for 2019/2020

The Council was presented with a budget and it was noted that the cost of energy was about to rise by approx 23%.

**Resolved: That the budget be accepted and the Precept approved in the sum of £8300 for the financial year 2019/20.**

Continued/

## Minutes of the Meeting of Stainforth Parish Council held on Tuesday, 11 December 2018 cont

### 7 Finance cont

- v) To conduct the annual review of the effectiveness of the system of internal audit, including financial risk management and budgeting. The Clerk again reminded those present that the External Auditor could seek evidence of the review as part of the annual audit. He produced the cheque book, paying in book and income and expenditure schedules as provided at every meeting. He also produced bank statements and invoices for inspection, and drew Members' attention to its system of financial risk management. Budgeting had been dealt with at this meeting. The Council's insurance requirements were also reviewed and considered appropriate. It was noted that the council utilised the services of a professional firm of Internal auditors to undertake the internal audit function. This would next be discharged in May 2019. The Clerk reminded members of their responsibilities as Councillors, to satisfy themselves with the integrity of internal audit and the need to check for themselves that appropriate systems of verification were in place and effective. Also, that they should never hesitate to query any matters which required clarification. Finally, the Clerk produced the Council's Financial Risk Management document which was examined.

**Resolved: That the effectiveness of the system of internal audit, financial risk management and budgeting be considered satisfactory and approved. Also, that the Financial Risk Management schedule be accepted and approved,**

### 8 Planning

#### a) To consider applications received

**C/64/90B** Replacement of two existing sheds and siting of log burning hot tub (part retrospective). Bridge End, Stainforth. The Council was aware of the disquiet surrounding this application. The chimney could be viewed from the road and there had been reports of smoke and fumes being emitted and drainage seemed to consist of a soak away. There was an antisocial element inherent in the proposal and irregular parking was evident on occasions.

**Resolved: That the application be refused.**

#### b) To note any decisions received

**C/64/79D & 79E/LB** Application of render to south and west walls & Listed building consent. Knight Stainforth Hall and Gable End, Knight Stainforth, Settle. **Approved conditionally**

#### c) To receive any planning correspondence and to consider response - *none*

### 9 Street Lights

- i) To receive any reports for action - *none*

### 10 Highways

- i) To receive any reports for action - *none*

### 11 Repairs and Maintenance

- i) To receive any reports for action - *none*

### 12 To respond to correspondence received

- i) YLCA – NJC Salary Scales 2019-2020

**Resolved: That the Salary Scales be accepted and implemented with effect from 1 April 2019.**

### 13 To receive any items of information

- i) YLCA - Planning Seminars 2019 - programme and booking form
- ii) YLCA - dates of Craven Branch Meetings 2019
- iii) Craven DC – notice of Annual Swim Challenge
- iv) News from Allerton Waste Recovery Park
- vi) ECO Funded Help to Replace Gas and Off Gas boilers
- vi) YDMT News Release – Wildflower Walk, Slaidburn.JPG
- vii) YDNPA – Yorkshire Dales Dark Skies Festival 2019 – poster
- viii) Rt Hon Julian Smith MP, poster, Constituency Surgeries – January – March 2019

**Resolved That all items of information be received.**

### 14 To arrange the next meeting of the parish council.

**Resolved: That the next scheduled meeting of the parish council be held in Stainforth Village Hall at 7.00pm on Tuesday, 8 January 2019 at 7pm.**

There being no further business, the meeting was closed at 8.25pm.

