

# STAINFORTH PARISH COUNCIL

Parish Clerk – Andrew Blackburn - 3 The Hollies, Stainforth, BD24 9QD  
clerk.stainforthpc@gmail.com - 07807930583

## Minutes of the Stainforth Annual Parish Meeting & the Ordinary Parish Council Meeting held in the Village Hall on Tuesday 12<sup>th</sup> April 2022 at 7.00pm. Page 1

Councillors present – S. Smith (Chairman), A. Sharp, S. Warren, A. Horsfall, D. Uren  
D. Staveley (North Yorkshire County Council), R. Ogden (Craven District Council)  
A. Blackburn (Clerk), Public present – two.

### Annual Parish Meeting

#### 1. Enquiries from Parishioners.

The Chairman opened the meeting and invited enquiries from the residents in attendance.

Two residents who are Village Hall Committee members presented a number of requests to Council for assistance with funding to provide for events around the Queen's Jubilee celebrations this year, the requests included:

Assistance with the purchase of two fruit trees to be planted on the greens at Stainforth & Little Stainforth.

Consideration for reimbursement regarding advertising the events.

Also enquiries were made as to future financial assistance with village hall maintenance, including plans to install solar panels to the roof in order to reduce electricity costs.

The Chairman stating that requests for assistance would be considered by Council, the Queen's Jubilee events were to be considered during the following PC meeting.

Meeting closed 7.15pm

### Parish Council Meeting

All persons present as the APM above.

**1/22. Apologies for Absence** – all present.

**2/22. Code of conduct – localism Act 2011**

To record any councillor's dis-closable pecuniary interests in regard to any item on this agenda. To consider any changes in members' register of interests and to consider any associated dispensations - Nothing declared.

**3/22. Minutes of the Parish Council meeting held on the 8<sup>th</sup> March 2022.**

Cllr Uren stated that the minutes were not accurate. Council resolved to approve the minutes with an addition amendment to item 96/21 -

'the Clerk to liaise with Craven District Council Waste Management regarding the provision of a litter bin, *with further discussion at the next PC meeting*'

**4/21. Matters Arising.**

Ref 96/21 – The Clerk informed Council that he had been in communication with CDC Waste Management regarding the provision of a litter bin at Stainforth Foss, he had received an apology from CDC relating to the slow response due to the District Council having number of personnel off work with illness. The site had been assessed and CDC were aware of the litter problem at this location, a management meeting had been planned for the week commencing 16<sup>th</sup> April and there were some questions for Council.

1) Would the bin be positioned on site or taken down for clean ups?

Council discussed this issue and agreed that the bin should be positioned on the road side at the Foss, to be brought up to Little Stainforth for collection by CDC Waste.

2) What size of bin would be required?

Council agreed that the bin should be a large size possibly 1100 ltrs.

CDC were to consider costs at their next meeting, Cllr Uren stating that the campsite should not have any costs imposed. Cllr Ogden stated that he would render his assistance on this matter and liaise with Waste Management.

**Action** – Clerk to forward Council comments to CDC.

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## **4/22. Matters Arising** (Continued).

Cllr Warren informed Council that the collapsing tree at the bend on Goat Lane had now been removed by volunteers. Cllr Sharp stated that the diseased tree along Ladies Walk was to be addressed by a local resident.

## **5/22. Public Participation.** Items taken within the Annual Parish Meeting.

### **6/22. District/ County Councillor Report.**

Cllr Staveley submitted the County report, Clerk to upload to website.

Cllr Ogden submitted the District Council report, Clerk to upload to website.

Settle swimming pool had now been registered as a community asset.

The proposed Selside telecommunications mast may improve communications within Ribblesdale including Stainforth.

### **7/22. Street Lamps on Private Housing** (way leave payments).

The Clerk had now received replies from all neighbouring Councils as below:

Street lamps on residential property but no way-leave payments.

Settle TC, Horton in Ribblesdale PC, Langcliffe PC, Giggleswick PC, Long Preston PC.

Council considered that no way-leave payments were paid to residents with street lamps on their property within the area therefore resolved not to proceed with an arrangement.

**Action** – Clerk to inform resident.

### **8/22. Queen's Jubilee Events** (purchase of commemorative plaque & posts).

Council discussed the items presented by the Village Hall representatives as part of the jubilee celebration.

1) The reimbursement of purchase for two fruit trees, one tree for Stainforth green and one for Little Stainforth green. Council resolved to approve the reimbursement in principle for inclusion in the financial statement for May.

2) Commemorative plaque & posts. Cllr Sharp declared an interest in this item as his wife is a village hall rep. Council considered the purchase of the RBL sale item but were concerned as to the price. This item did not attract a seconder, no progression.

3) Cost of advertising jubilee events. Council resolved to approve a reimbursement in principle for posters, leaflets, & flyers to the value of £79 for inclusion in the financial statement for May.

### **9/22. Annual Governance Documentation.**

1) Certificate of Exemption - Council considered the cash books as presented by the Clerk and resolved that income or expenditure was below £25,000 and approved the certificate.  
P – S. Smith, S – A. Sharp.

2) AGAR Section 1 – The Clerk read the statement items and Council resolved to approve the document P – S. Smith, S – A. Sharp.

3) AGAR Section 2 – Council resolved to approve the document P – S. Smith, S – S. Warren.

**Action** – Clerk to submit the documents for audit purposes.

### **10/22. Yorkshire Dales National Park Planning Applications.**

No new applications listed.

### **11/22. Financial Statement & Invoices for Payment.**

Council resolved to approve the financial statement for April 2022.

### **12/22. Correspondence.**

Elan City electronic road safety signs brochure – received.

HSBC banking charge for April £8

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## **13/22. Highways, Street Lighting & Maintenance.**

Council discussed the financial implications of the increased cost of electricity for the street lamps, the Clerk informed Council that the annual invoice from NYCC was due and that the price increase could mirror neighbouring Councils at 98% over 12 months.

No lamps reported for repair.

Cllr Warren highlighted the path between the YDNP picnic site and Dog Hill Brow was still in need of repair to address the muddy area, Council to consider relaying with gravel.

**Action** – Clerk to include on the next agenda.

Village hall sign. The replacement of the old directional village hall sign opposite the Craven Heifer was considered by Council but thought that the new suggested sign would not be appropriate, no progression on this item.

Council considered the old Stainforth village signs and resolved to dispose of them via waste management, Cllr Warren to accept the old Goat Lane sign.

Meeting closed 8.13pm

Chairman