

# STAINFORTH PARISH COUNCIL

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## Minutes of the Stainforth Parish Council Annual Meeting held in St Peters Church, Stainforth on Tuesday 14<sup>th</sup> May 2024 at 7.00pm. Page 1

Present – A. Horsfall (Chairman), A. Sharp, S. Warren, D. Staveley (North Yorkshire Council), A. Blackburn (Clerk), no public present.

### **13/24. Election of Chairman.**

A. Horsfall was elected as chairman, P – S. Warren, S – A. Sharp.

### **20/24. North Yorkshire Councillor Report** – The chairman moved to this item.

Cllr Staveley had submitted his monthly report which had been circulated to members and placed on the council website.

The litter situation at Stainforth Foss had been highlighted again with the large waste container full of waste and rubbish placed next to the bin as it was full.

Cllr Staveley was looking at working with YDNP to try and remedy the situation.

The clerk enquired whether the bin was being emptied as per agreement, Cllr Staveley was to establish if this was the case. Cllr Staveley left the meeting.

### **14/24. Apologies for Absence** – I. Black.

### **15/24. Code of Conduct – Localism Act 2011**

To record any councillor's dis-closable pecuniary interests in regard to any item on this agenda. To consider any changes in members' register of interests and to consider any associated dispensations – none declared.

### **16/24. Election of Vice Chairman & Council Representatives.**

A. Sharp was elected as vice chairman, P – A. Horsfall, S – S. Warren.

The following were elected as representatives:

S. Warren – Foster Poor & Close.

A. Blackburn – YLCA & Settle Aid in Sickness.

### **17/24. Minutes of the Parish Council meeting held on the 9<sup>th</sup> April 2024.**

Council resolved to approve the minutes.

### **18/24. Matters Arising & Actions.**

Ref: 10/24 – Council have received a reply from YDNP in regard to the condition of the picnic area. The park stated that they had introduced a different grass cutting system during 2021 to allow for more wildlife, they also suggested the addition of a second picnic table. Council discussed the site and consensus was to increase the frequency of grass cutting and to approve the addition of a second picnic table.

**Action** – clerk to liaise.

11/24 – NY Council Highways had responded promptly to council reports of potholes in the pavement adjacent to Hollies Close, an inspection had been carried out and works completed around the village within 10 days of reporting.

**19/24. Public Participation.** - nothing raised.

**20/24. North Yorkshire Councillor Report.** - item taken earlier within the meeting.

### **21/24. Annual Governance & Accountability Return 2023-24.**

#### Internal Audit Report.

The clerk read the internal audit report addressed to the chairman.

The report highlighted all areas of compliance with the governance documentation and highlighted a good level of financial recording and internal control.

**Action** – clerk to post all AGAR documentation on the PC website.

### **22/24. Yorkshire Dales National Park Planning Applications.**

C/64/139A – Stainforth Village Hall, Main Street, Stainforth – change in design & number of solar panels. Council resolved to approve this application.

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## **22/24. Yorkshire Dales National Park Planning Applications (continued).**

C/64/100E – Brookhouse, Main Street, Stainforth – erection of 12' x 10' & 10' x 8' shed.

Council resolved to approve this application.

C/64/57H – Little Stainforth Farm, Little Stainforth – erection of building to roof over existing sheep pens. Council resolved to approve this application.

C/64/100F/LB – Brookhouse, Main Street, Stainforth – conversion of existing window into doorway. Council resolved to approve this application.

**Action** – clerk to submit comments to YDNP Planning.

## **23/24. Financial Statements & Invoices for Payment.**

Council resolved to approve the financial statement including invoices for May.

**Action** – Clerk to process payments.

## **24/24. Correspondence.**

### Police Report

14/04/24 – road related offence – section 59 issues to motorbike – Dog Hill Brow.

29/04/24 – lost property.

### HSBC banking charge for April £8

### Electricity substation trees.

The clerk informed council of the situation in regard to land ownership where the electricity substation is installed. The land is owned by Yorkshire Housing and was being questioned by Electricity North West Ltd because of dead and overhanging trees, ENWL to liaise with Yorkshire Housing.

## **25/24. Highways, Street Lighting & Maintenance.**

Cllr Warren reported the poor condition of Church Lane road surface.

**Action** – clerk to report to NY Highways.

The chairman updated council on the proposed telecommunications mast at Sherwood Brow, Stainforth. The engineers had been given the go ahead for the erection of the mast, following an agreement with the landowner.

## **26/24. The Date of the Next Parish Council Meeting – Tuesday 11<sup>th</sup> June 2024.**

Meeting closed 7.33 pm

Chairman

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