

Minutes of the Meeting of Stainforth Parish Council held in Stainforth Village Hall on Tuesday, 14 August 2018 at 7.00pm. The public and the press were invited and parishioner participation was at 7.00pm.

Present: Cllrs Blackburn (Chairman), Millen, Sharp and Warren. Also, the Clerk.

During parishioner participation, a letter from a parishioner was received relating to a property which is used as a holiday cottage and which adjoins her own. Issues raised are the operation of a wood fired hot tub and fire pit sited in the small garden. The Environmental Health Officer based at Craven DC is looking into these matters. Additionally, there is a parking issue, especially when guests arrive in four or five vehicles, parking space being offered for two vehicles at the front of the property which is essentially on the pavement, other vehicles being parked randomly at various points, often obstructing the main thoroughfare or causing a hazard. These matters would be reported to the relevant authorities.

1 Apologies - Cllr Otway

2 Code of Conduct - Localism Act 2011

- a) To record any Councillor's Disclosable Pecuniary Interest (DPI) and other Interests in relation to items on this agenda - *none*
- b) To consider any changes in members' register of interests - *none*
- c) To consider any dispensations - *none*

3 To approve the Minutes of the Meeting of the Parish Council held on Tuesday, 10 July 2018

Resolved: That the Minutes be approved as a true and correct record and signed by the Chairman.

4 Matters Arising (information only)

- i) Castleberg Hospital – update on what next needs to be put in hand, Mr John Asher advising that he now feels the time has come for him to step down and a new Secretary be appointed.
- ii) Settle & District Aid in Sickness Fund – information received on changes being considered regarding the future conduct of the fund and the appointment of trustees.

5 Policing

- i) To receive the monthly report. During the period 14/07/18 and 13/08/18, two reported incidents as follows:
24/07/18 – ASB Nuisance
26/07/18 – Reports of parking on double yellow lines Dog Hill Brow. Parking enforcement team at Harrogate have been notified
- ii) Police & Crime Commissioner's Summer Update - circulated

6 Finance

- i) To authorise payment of accounts as per schedule, including the Clerk's remuneration for August, 2018. This was the only item due for payment.

Resolved: That payment be approved.

- ii) To approve and adopt revised Standing Orders

Resolved: That the revised Standing Orders be approved and adopted.

- iii) To approve and adopt revised Financial Regulations. These were only adopted as recently as April, 2016.

Resolved: That the Financial Regulations be reviewed and re-adopted.

7 Planning

a) To consider applications received

C/64/79D & 79E/LB Application of render to south and west walls & Listed building consent Knight Stainforth Hall and Gable End, Knight Stainforth, Settle. The Council had been given further time to consider this application.

Resolved: That this be recommended for approval.

- b) To note any decisions received - *none*

- c) To receive any planning correspondence and to consider response - *none*

8 Land adjacent to Holly House, Stainforth

- a) To discuss any recent response from NYCC. Following prompting, a response had been received to the effect that as the road is highway maintained at public expense, it is not necessary for the land register to be amended to show this. It is also shown on NYCC's records as public highway.

Resolved: That a copy of the response be forwarded to YDNPA with a request that they amend their records to reflect this.

9 General Data Protection Regulations

- a) To adopt revised GDPR toolkit. The amendment had been occasioned by a change in the law that removed the requirement for a council/parish meeting to appoint a DPO (Data Protection Officer).

Resolved: That the revised toolkit be adopted accordingly.

Continued/

10 Street Lights

- i) To receive any reports for action - *none*

11 Highways

- i) To receive any reports for action as follows:
Kerb outside Bridge End Cottage – two sections damaged and dislodged.

Resolved: That this item be reported to Highways for repair.

12 Repairs and Maintenance

- i) To receive any reports for action - *none*

13 To respond to correspondence received

- i) Craven DC - advice of Parishes Liaison Meeting, Belle Vue Sq, Skipton – Wednesday, 19 Sept 2018 at 6.30pm
ii) YLCA - Draft Programme - One-Day Conference – York - Friday, 28 September 2018
iii) YLCA - Invitation to attend the NALC conference 30/31 October, 2018 entitled 'Shaping our Future'
iv) YLCA - Consultation - Green Paper for Adult Social Care and Well-Being
v) YLCA - Consultation - Government Shale Gas Exploration and Production Planning

Resolved: That the correspondence be received.

14 To receive any items of information

- i) Notice of motor rally event 'The Clitheronian', Clitheroe and District Motor Club – Sat/Sun, 22/23 Sept 2018
ii) Open Spaces Society – Ezine – Summer 2018

Resolved: That the items of information be received.

15 To arrange the next meeting of the parish council.

Resolved: That the next meeting of the parish council be held in Stainforth Village Hall on Tuesday, 11 September 2018 at 7.00pm.

There being no further business, the meeting was closed at 8.00pm.

PFL

14.8.18

